

Moderator Dashboard

← Practical use of biomarkers: tips and tricks Report a problem Jane Orbis

Speaker and slides Panel discussion

PRE-RECORDINGS AND VIDEOS

- Emmy Elsner
Pre-recording, duration: 17:04
- Mbah Enow
Pre-recording, duration: 13:24
- Nerte Gronw
Pre-recording, duration: 16:02

Chat Q&A Attendees Settings

13 ♥ Suspendisse luctus arcum vitae tincidunt condimentum?

9 ♥ Nam varius, tortor id auctor tincidunt, sapien neque porttitor risus, sed tempor felis enim nec purus?

4 ♥ Proin volutpat tristique turpis, ac efficitur velit mattis eget?

0 ♥ Aenean sed mi quis sapien lobortis volutpat sit amet a ante?

Jane Orbis (you) 🗣️
Moderator

Henry Itondo 🗣️
Moderator

Athar Malakooti 🗣️
Speaker

Emmy Elsner 🗣️
Speaker

Mbah Enow 🗣️
Speaker

Nerte Gronw 🗣️
Speaker

BROADCASTING Stop broadcasting 🗣️ 🔇 📺 Share screen

The following features are available:
Slides and Speaker Frames

- **See what the audience sees** in the slides frame on the left and the speaker frame in the center.

Speaker and Moderator List

- **See the speakers and the other moderators** in this session in the list on the right. There is a camera preview of those who are online and have their camera switched on.
- **Mute speakers and moderators** by clicking the microphone icon. All speakers and moderators hear each other at any time, unless they are muted. If the room is open, attendees can also hear them.
- **Control which speaker or moderator is broadcasted** by clicking the red broadcasting button on their camera preview. They will appear with their camera on the speaker frame, and with their uploaded slides in the slide frame. If no slides are uploaded, attendees see the placeholder slide. You can switch between speakers by clicking the broadcasting button of another speaker.
- **Switch between the modes *Speaker and Slides* and *Panel Discussion***. Please note that in both modes, everyone who did not mute themselves can be heard by attendees.
 - In the mode *Speaker and Slides*, you can select the speaker whose

slides and camera should be visible for the audience.

- In the mode *Panel Discussion*, all speakers and moderators with their cameras on are visible in a grid for the audience. If someone does not want to participate, they should mute their microphones and disable their cameras.

Bottom Bar

- **Control whether the room is open or closed** in the bottom-left corner. Attendees can only access a virtual room when it is open. When moderators close a room while attendees are in the room, attendees will receive a notification saying the room was closed.
- **Control when the session is broadcasting or not** using the broadcast button in the bottom-left corner. When the session is not yet broadcasting, attendees see the placeholder slide. When broadcasting starts, attendees will be able to see the moderator or the selected speaker and slides. When the session is being broadcasted, it is also recorded automatically. With the buttons at the bottom of the screen, you can turn on and off your own camera and microphone. With the arrow on the right-side you can select another microphone or camera than the default one.
- **Share your screen** by using the button in the bottom-right corner. You can choose to share your entire screen, an application window (for example PowerPoint) or a Chrome tab.

Interactive Features Section

- **View the chat conversation:** moderators, attendees and speakers can participate in the chat.
- **View all questions that were asked on the tab Q&A:** you can see all incoming questions submitted by the audience. Click the eye-icon to make the question visible to the audience. The hearts indicate how many likes the question received from the audience. You can also see who asked a question by clicking the three dots and selecting *View info*. In the same menu, you can also edit a question, for instance to correct typos or fix punctuation issues.